

February 28, 2012

Attention Project Contact For:
Plum Borough SD
900 Elicker Road
Plum, PA 15239

I am pleased to inform you that your school entity has been awarded a grant from the Department of Education, Safe Schools Office, Safe Schools Targeted Grant Program for Fiscal Year 2011.

This grant is intended to provide your school entity additional resources to ensure that schools are places where children can learn and teachers can teach free from fear and violence.

Within the next few weeks you will receive a contract to be signed by your Chief Administrative Officer along with specific directions regarding any contingencies or funding exclusions related to your proposal. The letter will indicate what items, if any, were excluded from funding and the parameters for revising your budget.

Award Amount: \$11,050

Expenditures to be reimbursed under the grant must occur after the contract is fully executed. All grant funds must be expended by June 30, 2012.

Approved expenses will be reimbursed after receipt and approval of an invoice. There is no carryover of funds associated with this grant. The Office will seek repayment of funds if it determines that funds were not utilized for the original stated purposes.

In addition, the PDE Safe Schools Office may at any time visit and/or contact grantees to review grant progress.

Grantees will be required to submit final reporting information no later than July 15, 2012. The final reporting information must include the following information:

- 1) A summary of the goals and objectives accomplished.
- 2) A detailed narrative of programs and activities supported by the grant.
- 3) Grade levels involved in the grant process.
- 4) Number of staff and or students trained or impacted by the program(s) implemented.
- 5) Detailed listing of budget expenditures.

Finally, grantees must contact the PDE Safe Schools Office in writing for any changes that need to be made to approved grants.

Again, congratulations on your targeted grant award.

Sincerely,

Michael J. Kozup
Director
Safe Schools Office
Pennsylvania Department of Education
333 Market Street | Harrisburg PA 17126
Phone: 717.705.0353 |